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NAVODAYA VIDYALAYA SAMITI

(An Autonomous Organisation under
Ministry of HRD)
Department of School Education and
Literacy, Govt. of India,
B-15, Institution Area, G.B. Nagar,
Sector-62, Noida
(UP) - 201309

No. F. 1-15/2012-NVS (Estt.)

Dated: 19.09.2013

NOTIFICATION

QUALIFYING DEPARTMENTAL EXAMINATION – 2013 FOR PROMOTION TO THE POST OF POST GRADUATE TEACHERS

A Qualifying Departmental Examination for promotion to the post of **PGTs in Vidyalaya Cadre will be held on 24.11.2013 at CHANDIGARH.** The exact address of the examination center would be displaced in Samiti's website **www.navodaya.nic.in.**

2. The rules / general conditions for Qualifying Departmental Examination for promotion to the post of PGTs in Vidyalaya Cadre are given in **Annexure-I.**

a) The detailed scheme of examination is at **Appendix to Annexure-I.**

b) The application form is available at **Annexure-II.**

c) The date and centre(s) of holding the examination are liable to change. In case of change, the same would be intimated to the candidates by uploading the information on Samiti's website.

3. A candidate seeking admission to the examination must apply in the given proforma in duplicate to the Deputy Commissioner of the Region concerned where he/she is working. Before filling in the application form, candidates are requested to go through the instructions given in the Annexures.

(a) **The complete application form must reach to the Deputy Commissioner of the concerned Regional Office by 18.10.2013.**

- (b) Candidates should clearly note that the Samiti will in no case be responsible for non-receipt of their applications or any delay in receipt thereof on any account whatsoever. No application received after the prescribed last date will be entertained under any circumstances and all the late applications will be summarily rejected. They should, therefore, ensure that their applications must reach at proper place on or before prescribed last date.

Sd/-

(M.S. Khanna)
Joint Commissioner (Pers.)

To

1. **The Deputy Commissioner, Navodaya Vidyalaya Samiti, All Regional Offices** – with the request to ensure that all the eligible candidates from their region shall receive the copy of this notification. They are requested to scrutinize the eligibility of candidates with reference to Recruitment (Revised) Rules, 2007 as at Annexure-I. The applications will be retained at Regional Office. Admit cards will be issued to all eligible candidates by Regional Offices latest by **01.11.2013**. Statement of candidates under their region who have applied for this Qualifying Departmental Examination for PGT may be sent to NVS (Hqrs.) in the enclosed proforma at Annexure-III subject-wise. This statement must reach NVS (Hqrs.) by **23.10.2013**. Roll No. will be allotted by RO concerned to candidates. Format of Roll No. will be NVS/TGT2PGT/2013/RO (Concerned)/Category (OBC/GEN/SC/ST)/ Running No. for example: NVS/TGT2PGT/2013/CR/OBC/0001.

ACR dossiers for preceding 5 years from the cut-off date of all those applicants, who are issued admit cards, must be updated immediately so that the same may be sent to NVS (Hqrs.) on short notice.

2. **The Principal, All Jawahar Navodaya Vidyalayas** – with the directions to ensure that all the candidates appearing from their JNVs shall note the contents of the copy of notification and obtain their signature as a token of acknowledgement. They are also requested to scrutinize the eligibility of candidates with reference to Recruitment (Revised) Rules 2007 as at Annexure-I. It will be their personal responsibility to ensure the eligibility of candidate appearing from their JNVs before forwarding the same to the concerned Regional Office. The application should reach to the respective Regional Offices before **18.10.2013**.
3. NVS website

Sd/-

Joint Commissioner (Pers.)

RULES / GENERAL CONDITIONS FOR QUALIFYING DEPARTMENTAL EXAMINATION FOR PROMOTION TO THE POST OF PGTs IN NAVODAYA VIDYALAYA SAMITI

Recruitment (Revised) Rules, 2007 for appointment to the post of PGTs provide for filling up of the posts by promotion as well as direct recruitment in the scale of pay of Rs. 9300-34800/- with grade pay of Rs. 4800/- (Revised) in the Navodaya Vidyalaya Samiti as under:-

- For Commerce and Economies – 100% by direct recruitment.
- For Hindi & English – 50% by promotion and 50% by direct recruitment.
- For other subject – 25% by promotion and 75% by direct recruitment.

Promotion to the post of PGTs is to be made from among eligible TGTs having three years regular service as TGT in NVS with Master Degree in the concerned subject as on cut off date, subject to qualifying a departmental examination to be conducted by the Samiti.

The feeder posts as TGTs for promotional posts of PGTs shall be as under:-

- | | | |
|---------------|---|-------------------|
| TGT (Maths) | - | PGT (Maths/Phy.) |
| TGT (Science) | - | PGT (Bio./Chem.) |
| TGT (S.St.) | - | PGT (Hist./Geog.) |
| TGT (Hindi) | - | PGT (Hindi) |
| TGT (English) | - | PGT (English) |
- Promotion of TGT to PGT shall be governed by availability of vacancy in a particular subject irrespective of seniority as TGT.
 - Promotion of those TGTs who qualify the test will be considered as per their inter-se seniority and subject to availability of vacancies under respective category and subject. The result of the examination can be kept valid for 2 years and the concerned TGTs who qualify the examination may not have to re-appear for the examination for next 2 years.
 - Cut off date of eligibility is **01.01.2013**.

GENERAL CONDITIONS

- (A) All eligible candidates will have to appear in a written examination conducted by the Samiti.
- (B) Since, this is a qualifying examination for promotion, the number of persons selected on the basis of result of the examination and performance as reflected in ACRs for promotion to the posts of PGT as the case may be, will be subject to the number of vacancies in respective subject, category and grade falling under promotion quota in that particular year for promotion to the posts of PGTs. Final selection list will be on seniority cum merit basis. The vacancies of all the Regions will be considered as a pool of vacancies. No candidate will, therefore, have any claim for promotion as PGTs on the basis of his performance in the examination as a matter of right on future vacancies.
- (C) Mere appearance and success in the examination confers no right for promotion unless the Samiti is satisfied after such verification, as may be considered necessary about the candidates, having regard to his/her conduct in service, that he is eligible and suitable in all respects for promotion to the post of PGT. This is further subject to vigilance clearance and having minimum bench marks in last 5 years ACRs.
- (D) A candidate who after applying for admission to the examination or after appearing resigns from his post or otherwise quits the service or severs his connection with the Samiti or whose services are terminated by the Samiti will not be eligible for promotion as PGT as the case may be on the basis of result of the examination.
- (E) Reservation shall be made for candidates belonging to SC & ST categories as per Govt. of India orders.
- (F) Mere submission of application will not confer any right to the candidates to appear for the Qualifying Departmental Examination. Only such candidates will be allowed to appear for the examination who are found eligible as per eligibility criteria in accordance with the Recruitment (Revised) Rules, 2007. Decision of the Samiti in this regard shall be final.
- (G) A candidate who is or has been declared by the Samiti to be guilty of the following will be summarily rejected.
- 1) Obtaining support for his candidature by any means or
 - 2) Impersonating, or
 - 3) Procuring impersonation by any person, or

- 4) Submitting fabricated document or documents which have been tampered, or
- 5) Making statements which are incorrect or false or suppressing material information, or
- 6) Resorting to any other irregular or improper means in connection with his/her candidature for the examination, or
- 7) Using unfair means during the examination, or
- 8) Writing irrelevant matter, including obscene language or pornographic matter in the scripts(s), or
- 9) Misbehaving in any other manner in the examination hall, or
- 10) Harassing or doing bodily harm to the staff employed by the Samiti for the conduct of their examination, or
- 11) Violating any of the instructions issued to candidates along with their Admission certificates, permitting them to take the examination, or
- 12) Attempts to commit or as the case may be abetting all or any of the acts specified in the foregoing clause; may, in addition to rendering himself liable to criminal prosecution, be liable:
 - a) To be disqualified by the Samiti from the examination for which he/she is a candidate; and / or
 - b) To be debarred either permanently or for a specified period:-
 - i) by the Samiti from any examination or selection held by them;
 - ii) by the Samiti from any employment under them, and / or

To disciplinary action under the appropriate rules. Provided that no penalty under this rule shall be imposed except after:-

- i) Giving the candidate an opportunity or making such representation, in writing, as he may wish to make it in that behalf, and
 - ii) Taking the representation, if any submitted by the candidate within the period allowed to him, into consideration.
- (H) Eligible candidates will be entitled to draw 2nd class rail/ordinary bus fare through the shortest route from the place of their posting to the centre of examination for attending the examination as per rule.
- (I) The candidates will be allowed to write either in Hindi or English.

APPENDIX TO ANNEXURE-I

**PLAN AND SYLLABUS FOR QUALIFYING DEPARTMENTAL
EXAMINATION FOR APPOINTMENT TO THE POST OF POST
GRADUATE TEACHERs IN
NAVODAYA VIDYALAYA SAMITI**

The examination shall be conducted according to the following plan:

- 1.(a) A written examination of 200 marks will be conducted.
 - (b) The evaluation of record of service of candidates i.e. ACRs and Vigilance clearance who obtain minimum qualifying marks in the written examination as fixed by the Samiti will be carried out.
2. The written examination will be in the subjects/topics included in senior secondary syllabus. Difficulty level will be up to Post Graduate level. There will be only one descriptive paper of **03 hours** duration in concerned subject. The exam will be conducted in one session on the same day (**i.e. 10.00 am to 1.00 pm of 24th November 2013**). The candidate must report at the examination venue at least **an hour** before the scheduled time.

**PROFORMA FOR APPEAING IN QUALIFYING DEPARTMENTAL EXAMINATION
FOR THE POST OF PGTs IN NAVODAYA VIDYALAYA SAMITI**

(TO BE FILLED IN BY THE CANDIDATE IN HIS / HER OWN HANDINGWRITING)

PART-I

1. POST APPLIED FOR :
2. (a) Name of the applicant :
(In Capital Letters)
- (b) Father / Husband Name :
3. Designation : TGT (Subject)
4. (a) Sex :
- (b) Community (SC/ST/OBC/Gen.) :
5. Educational qualifications :
(in case of Post Graduation, subject
PG may be intimated.
6. Date of Birth :
7. Date of absorption / direct :
recruitment to the
present post.
8. Number of years of regular :
service in the present post
as on 01.01.2013.
9. Date of posting in present JNV :
- 10 Date of posting in present Region :
- 11 JNV where serving at present :
i) District
ii) State
iii)RO Concerned
- 12 Mobile Number :
- 13 E-mail address :

AFFIX RECENT
PASSPORT SIZE
PHOTO GRAPH
DULY ATTESTED
BY PRINCIPAL
CONCERNED
WITH SEAL

Place:

Date:

(SIGNATURE OF THE CANDIDATE)

PART-II

(TO BE FILLED IN BY THE FORWARDING OFFICER)

- a) The particulars furnished by the individual have been verified from the official records and found correct.
- b) Certified that no vigilance / disciplinary case is pending / contemplated against the above official.
- c) Any other remarks by the Principal / Regional Office.

Place:

Date:

**(SIGNATURE OF THE
PRINCIPAL WITH SEAL)**

PART-III

(TO BE FILLED IN BY THE CONCERNED REGIONAL OFFICE)

Certified that the information given by Shri / Ms./ Mrs. _____
_____ has been verified from the records and found correct. No vigilance case is pending against him / her. He / she fulfills eligibility criteria for Qualifying Departmental Examination as per rules of the Samiti.

Place:

Date:

(SIGNATURE OF DEPUTY COMMISSIONER WITH SEAL)

NAVODAYA VIDYALAYA SAMITI
ADMIT CARD

AFFIX RECENT
PASSPORT SIZE
PHOTO GRAPH
DULY ATTESTED
BY PRINCIPAL
CONCERNED
WITH SEAL

1. POST APPLIED FOR : _____
2. Name of the applicant (In CAPITAL LETTERS) : _____
3. Father/Husband Name : _____
4. Designation : TGT (Subject) _____
5. Date of Birth : _____
6. Present place of posting : _____
 - i) District
 - ii) State
 - iii) RO concerned
7. Community to which belong (SC / ST / OBS / Gen) : _____

Place :

Date :

(SIGNATURE OF THE CANDIDATE)

NAVODAYA VIYALAYA SAMITI

REGIONAL OFFICE : _____

NAME OF EXAMINATION CENTRE : **CHANDIGARH**

DATE & TIME OF EXAMINATION : **24.11.2013 (10:00AM TO 01:00PM)**

ROLL NUMBER : **NVS/TGT2PGT/2013/ (As per criteria mentioned at Page-2 of the Notification)**

SIGNATURE OF THE DY COMMISSIONER WITH SEAL

(Admit Card will be issued in duplicate. One copy will be retained by candidate concerned and another copy will be taken at examination centre).

