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## नवोदय विद्यालय समिति

मानव संसाधन विकास मंत्रालय  
(स्कूल शिक्षा और साक्षरता विभाग)  
(भारत सरकार)  
क्षेत्रीय कार्यालय,  
बे. न. 26-27, सेक्टर 31 ए,  
चण्डीगढ़-160030



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## Navodaya Vidyalaya Samiti

Ministry of Human Resource Development  
(Department of School Education & Literacy)  
(Govt. of India)  
Regional Office,  
Bay No.26-27, Sector 31-A,  
Chandigarh-160030

संदर्भ संख्या : फ- EDP / न.वी.एस. / आर-ओ चण्डीगढ़ / 2008 / 2405-07  
Ref.

दिनांक : 13.06.2008  
Dated

To

The Principal  
All the JNVs,  
Under Chandigarh Region.

**Personal Attention  
Time-Bound**

Sub.: **Updation of Jawahar Navodaya Vidyalaya website – reg.**

Sir/Madam,

You attention is invited to this office letter No.EDP/NVS/RO-Chd/2008/1133 dated 09.05.2008 vide which instructions contained in Joint Commissioner (Admn.) No.20.15/2007-NVS(Acad) dated 07.05.2008 were communicated regarding the updation of the vidyalaya's website.

It is regretted to point out that except a few vidyalayas, this exercise has not been completed by the others which clearly indicates the casual approach on the part of vidyalaya administration. On contacting the vidyalaya over telephone, the following shortcomings have further been revealed regarding the maintenance of the websites :

1. Separate file for vidyalaya website is not being maintained.
2. No body is aware about the user name and password which is required for updation of the website.
3. Even the webspace provided by the concerned agency is not known to the vidyalayas.
4. The staff (teaching & non-teaching) are not using the website & feel totally handicapped whenever the FCSA /Computer Teacher is either on leave or quits.

To overcome such shortcomings it is advised to maintain a separate file containing the complete information about the vidyalaya website i.e. the complete address of the service provider with telephone number, user name, password, webspace etc. In addition to it, the staff, particularly the office staff should be trained and made to use/update the website regularly like staff/student strength etc. Even the teachers should prepare question banks and modules and put up on the vidyalaya website under the “**download section**” so that the other vidyalayas may utilise the material. **Please ensure that the vidyalaya should not be exclusively dependent upon FCSA/Computer Teacher and feel handicapped in their absence.** Such excuses will not entertained in future.

To help vidyalayas update their website as per directions of the head office, the FCSAs/Computer Teachers as given overleaf are being deputed to complete the exercise by 30.06.2008 positively. You are advised to keep the desired information as per the formats given by HQ ready so that the movement the concerned official report to your office, he can complete the work. There after it will be the personal responsibility of the Principal to ensure that the website is regularly updated with the help of office staff.

Yours faithfully,

Sd/-

(M.L.SHARMA)

DEPUTY COMMISSIONER

Copy to :

1. Principals, JNV Srinagar (J&K), Anantnag (J&K), Ludhiana (Pb.), Patiala (Pb.) & Hamirpur (HP) - to relieve the concerned FCSA/Computer Teacher immediately to ensure that they complete the project by 30.06.2008 positively.
2. Concerned FCSA/Computer Teacher for information and strict compliance.

Sd/-

DEPUTY COMMISSIONER

<b>Sr. No.</b>	<b>Name of the Teacher</b>	<b>JNVs allotted</b>
01.	Sh.Sanjay Dass, PGT(Computer Science) JNV Srinagar	Budgam, Baramulla, Pulwama, Kupwara, Kargil, Leh & Sringar
02.	Sh.Mehboob, FCSA JNV Anantnag (J&K)	Jammu, Kathua, Doda, Poonch & Udhampur
03.	Sh.Chandan, FCSA JNV Ludhiana (Pb.)	Ropar, Nawanshahr, Hoshiarpur, Taran Taran
04.	Ms.Sanwari, PGT(Computer Science) JNV Patiala (Pb.)	Fatehgarh Sahib, Patiala, Sangrur & Muktsar
05.	Computer Teacher of JNV Hamirpur (HP)	Kangra, Mandi & Solan.

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